



Fun Planners On-Property Safety Protocols and Guidelines

Fun Planners will ensure all employees and staff working adhere to the safety protocols and guidelines set forth. Our safety protocols and guidelines may continue to evolve through different phases applicable governmental orders. Unless applicable laws require additional or a more stringent approach, these safety protocols and guidelines will be adhered to by all Fun Planners employees or staff.

The safety protocols and guidelines are in addition to, and not a substitute for our obligation to comply with all applicable federal, state, county and local laws, rules, regulations and orders as they apply from time-to-time (including the CDC, OSHA, the orders of the Florida governor and local county orders).

Fun Planners will stay familiarized with all applicable legal requirements and continue to stay up-to-date on them as they may change. In addition to any of Fun Planners employee safety protocols, or any other requirements under applicable law, CDC or public health official guidance, Fun Planners employees are required to do the following:

- Fun Planners will be screening our employees for COVID-19 symptoms and exposure, prior to arriving on property. This includes, but is not limited to, temperature checks. Employees will not be permitted on property or to report for work if they:
 - have a fever of 100.4°F or above.
 - have COVID-19 or symptoms of COVID-19.
 - had contact with someone with confirmed or suspected COVID-19 symptoms without completing a 14-day quarantine.
 - If they are awaiting results of a COVID-19 test
 - if they are required to quarantine.
 - By permitting employees to enter any property, Fun Planners is confirming that all staff and employees meet the above criteria. Any Staff or employees who have symptoms, are sick, or required to quarantine are not permitted to report for work.

- All Fun Planner's employees are required to wear a face covering throughout the entirety of their time on property.

- All face coverings (whether disposable or reusable) must:
 - Be made with at least two layers of breathable material
 - Fully cover the nose and mouth and secure under the chin
 - Fit snugly but comfortably against the side of the face
 - Be secured and allow the employee to remain hands-free
 - At this time, based on guidance from health authorities, neck gaiters and open-chin triangle bandanas are not acceptable face coverings.

- All Fun Planners employees are required to adhere to Physical Distancing while on property by keeping at least 6-feet from other people whenever possible. Employees will not gather in groups and avoid concentrations of people.

Fun Planners

340 Cooper Palms Pkwy, Apopka, FL 32703

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- All Fun Planners employees must adhere to strict hygiene protocols including but not limited to frequent handwashing/sanitizing, covering coughs/sneezes, avoid touching your eyes, nose and mouth.
- Fun Planners Cleans all work surfaces and rental equipment with EPA registered disinfectant from EPA List N Disinfectants for Use Against SARS-CoV-2 (COVID-19), prior to each use or as appropriate based on frequency of use.
 - Primary sanitization of all equipment is conducted using an EPA Registered list N product [HDOX Peroxy Cleaner & Disinfectant](#) EPA Registration No. 84198-1
 - Secondary Protection is applied using [Omni Shield 500](#) EPA Registration No. 75174-2
- Fun Planners has provided employees with all appropriate and/or necessary training, including but not limited to the proper use of face coverings, physical distancing and hygiene protocols. All team leaders have been certified and taken and passed an, Accredited Infection Prevention Expert course.

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